

2021 HUD CoC Program Competition Project Scorecard

New Projects

Section 1: Applicant Eligibility Threshold

Any applicant must meet these HUD mandated criteria in order to receive grant funds.

New project applicants must meet these conditions to be included in application scoring.

Renewal projects met this burden at the time of their first application.

Organization: _____ **Project Name:** _____ **Project Type:** _____ **Eligibility Threshold Score:** _____

Eligibility Threshold – HUD Mandates				
Criteria	Description	Data Source	Meets Criteria	Score
Registration in System of Award Management (SAMS)	Agency has active registration with current information in Grants Management System	Print out of Registration in SAMS on-line	Meets Standard = 1 No = 0	
Valid DUNS or Unique Entity Identifier (UEI)	Agency has been assigned a DUNS number or UEI in SAMs	Print out from SAMS showing item.	Meets Standard = 1 No = 0	
No outstanding or delinquent Federal debt	Applicant has no outstanding or delinquent federal debt.	Independent Audit	Meets Standard = 1 No = 0	
Not barred or suspended from doing business with Federal Agencies	Per 2CFR2424	Registry of Debarred and suspended organizations	Meets Standard = 1 No = 0	
Accounting System and financial management system	Applicant accounting system meets standard in 2 CFR200.302	Independent Audit/Review per requirement	Meets Standard = 1 No = 0	
Disclosure of violations of Federal criminal law	Applicant must disclose to HUD in writing violations involving fraud, bribery, or gratuity.	Certification statement from Applicant	Meets Standard = 1 No = 0	

Section 2: Project Scoring

Applicant Name: _____ **Project Name:** _____ **Project Type:** _____ **Project Score:** _____

APPLICANT EXPERIENCE (10 points)				
Scoring Criteria		Data Source	Possible Score	Score
1. Experience with targeted population	Describe the experience of the applicant and sub-recipients (if any) in working with the proposed population and in providing housing similar to that proposed in the application.	Application Attachments	Over 5 years = 5 pts 3-5 years = 3 pts 1-2 years = 1 pt Less than one year or, no experience= 0 pts	
2. Financial Management: Utilization of Federal or State Funds	Describe experience in effectively utilizing federal or state funds including HUD grants and other public funding, including satisfactory drawdowns and performance for existing grants as evidenced by timely reimbursement of subrecipients (if applicable), regular drawdowns, timely resolution of monitoring findings, and timely submission of required reporting on existing grants.	Fiscal report External Monitoring reports submitted	Over 5 years = 5 pts 3-5 years = 3 pts 1-2 years = 1 pt Less than one year or, no experience= 0 pts	
PROJECT DESIGN: HOUSING AND SERVICES (20 points)				
3. Needs of population	Identifies key characteristics, needs, and extent of population targeted in project.	Includes PIT, AHAR, or LSA or other verified Local Data;	Includes 2 or more CoC data sources to describe needs = 5 pts Includes 1 CoC data source = 2 pts Uses non-local data source = 1 pt No data sources = 0 pts	
4. Housing Design	Housing design: type, scale, location match needs of population targeted for housing in the project.	Application	Details for all 3 elements of housing design =5pt General description of all 3 elements design = 2 pts Does not address all 3 elements = 0 pts	
5. Services Plan	Identifies and incorporates best practices for identified target population. Monthly case management is made available.	Application	Includes best practices and offers monthly case management = 2 pts Either best practices or case management are planned = 2 pts Neither included = 0 pts	
6. Measurable Goals	Establish performance measures for housing and income that are objective, measurable, trackable, and meet or exceed local benchmarks.	Application	Includes both Housing and Income goals = 2 pts Includes only housing goals = 1 pt No measurable goals = 0 pt	
7. Support Services Follow-up	Identifies project plan for follow-up with program participants to ensure that they have applied for, are receiving their mainstream benefits, and renew benefits when required: PSH – at least annually - RRH – at least monthly	HMIS (or comparable data tracking mechanism) Agency report	Evidence of Follow-up = 1 pts No evidence provided = 0 pts	

8. Access to Mainstream Services	<ul style="list-style-type: none"> Measures whether the project plan with evidence of formal agreements to link participants with mainstream services and has formal linkages with mainstream resources. Assesses whether the project plan includes transportation assistance to mainstream and community resources, including appointments, employment training, educational programs, or jobs. 	Written Agreements Contracts, Letters	Written agreement to Services = 2 pts No formal agreement = 0 pts	
9. Mainstream Benefits Applications	Measures whether the project uses a single application form that allows program participants to sign up for four or more mainstream programs.	Letter of Intent Agency Intake Form	Uses single application for 4 or more services = 2 pts Does not use a single application for 4 or more services = 0 pts	
10. SSI/SSDI Technical Assistance	Measures whether program participants have access to SSI/SSDI technical assistance. The assistance can be provided by the applicant, a sub-recipient, or a partner agency through a formal or informal relationship.	Agency Letter	Written Agreement = 1 pt No Evidence = 0 pts	
SYSTEM COMPLIANCE (20 points)				
11. Program Monitoring	Measures whether the applicant has had any negative findings from program monitoring by any funding source during the prior 2 years.	Monitoring Report From Funding Source	No Finding = 10 pts Finding with correction = 5 pts Finding with no correction = 0 pts	
12. Housing Quality Standards (HQS)	Measures whether the project meets applicable housing standards. <ul style="list-style-type: none"> Commitment to housing inspections being completed prior client entering a unit Plan includes regular housing inspections are completed annually 	Application Agency Policy	Includes commitment to housing inspections = 3 additional pts Includes plan for regular housing inspections = 2 pts No reference = 0 pts	
13. SSI/SSDI Technical Assistance	Measures whether program participants have access to SSI/SSDI technical assistance. The assistance can be provided by the applicant, a sub-recipient, or a partner agency through a formal or informal relationship. Subrecipients may choose to have their own process or utilize arrangement set forth in the MOU between Riverside County CoC and DPSS.	Application	Includes description/evidence that fully addresses this criterion = 3 pts Includes description/evidence that substantially addresses this criterion = 2 pts Includes description/evidence that lightly addresses this criterion = 1 pt Does not include any description/evidence that addresses this criterion = 0 pts	
14. Documentation of Supportive Services	Measures whether the project will regularly enter data into HMIS (or comparable data tracking mechanism) to report receipt of mainstream benefits or external resources, and renew benefits when required: PSH – at least annually - RRH – at least monthly.	Commitment Letter HMIs (or comparable data tracking mechanism)	Includes supportive services data entry plan = 2 pts No Supportive services plan or less than monthly = 0 pts	

Fiscal Management (30 points)				
15. Effective Use of Funds – Regular Submittal of Claims	Measures whether the project plans to submit claims on a regular basis. Evaluated during most recently completed fiscal year for agency.	Fiscal Report from a Funding Agency	3 points for plan and 3 points for evidence of billings regularly submitted during the contract period, up to 6 points maximum in total	
16. Use of External Funding	Measures effective management of non-public funds	Evidence of private funding award(s); Report on use and outcomes	3 or more various sources, over 5 years = 6 pts 1 source Over 5 years = 5 pts 1 source over 3-5 years = 3 pts 1 source over 1-2 years = 1 pt No sources or Less than one year = 0 pts	
17. Recaptured Funds (unspent funds)	Measures whether the agency had unspent funds from grant sources during the past 2 years. Based on percentage of total project budget.	Fiscal Report Audit	0% unspent funds = 13 pts 1% to 4% unspent funds = 8 pts 5%+ unspent funds = 0 pts	
18. Cost-effectiveness	Measures percentage of budget costs per successful housing placement. Cost effectiveness will be based on the median of the total cost per successful housing outcome for all projects in that component. The BOG will factor in projects that serve high barrier clients with increased cost for supportive services.	Fiscal Report	At or below median cost of successful outcome (per bed) = 5 pts 1% - 10% higher median cost of successful outcome (per bed) = 4 pts 11% - 15% higher median cost of successful outcome (per bed) = 3 pts 16% - 20% higher median cost of successful outcome (per bed) = 2 pts 21% - 25% higher median cost of successful outcome (per bed) = 1 pt 26% or higher median cost of successful outcome (per bed) = 0 pt	
HMIS Compliance (12 points)				
19. Bed Utilization (85%)	Measures proposed occupancy rates beds/units proposed by the project.	Application	85% or higher = 10 pts 84% or below = 0 pts	
20. HMIS Timeliness	Measures the commitment to timeliness of HUD-required data entry plan. Client entry and exit must be recorded within 7 day	Agency Letter and/or Policy	7 days = 1 pt More than 7 days = 0 pts	
21. HMIS Accuracy and Completeness	Measures the accuracy and completeness of HUD-required universal data elements and program specific data elements. Information entered must be valid and accurately represent client information. If not a current HMIS participant, measures data completeness in an alternate data base.	HMIS Data Quality Report or agency report from comparable Data Base	0% - 5% = 1 pt 6% or higher = 0 pts	

HUD-CoC Priorities and Requirements (2 points)				
22. Housing First implementation	Describe experience with utilizing Housing First. Measures commitment to Housing First implementation that meets the HUD conditions. Verifies the project's entry process that prioritizes rapid placement and stabilization in permanent housing that does not have service participation requirements or preconditions (such income, sobriety, criminal history).	Agency letter and policy		Letter and Policy received = 1 pt Policy not received = 0 pts
23. Participation in Coordinated Entry System	The applicant commits to participate in CES and complies with CES Policies and Procedures.	Letter of Intent Agency Policies		Policy received = 1 pt Policy not received = 0 pts
HEARTH Act Compliance (6 points)				
24. Participation of homeless in decision-making	Measures whether the agency provides for the participation of not less than one homeless individual or formerly homeless on the board of directors or other equivalent policymaking entity.	Letter of Intent Agency Policies		Policy received = 1 pt Policy not received = 0 pts
25. Participation of homeless through employment or volunteerism	Measures whether the agency involves homeless individuals and families through employment; volunteer services; or operating the project, and in providing supportive services for the project	Letter of Intent Agency Policies		Policy received = 1 pt Policy not received = 0 pts
26. Engagement in religious activities	Measures whether the agency plans to use direct program funds to support or engage in any explicitly religious activities. Any federal and state funds distributed by the CoC can only be spent on non-religious social services activities and cannot mandate participation in religious activities to receive services.	Letter of Intent Agency Policies		Policy received = 1 pt Policy not received = 0 pts
27. Involuntary Family Separation	Measures whether the project accepts all families with children under age 18 without regard to the age of any child as appropriate per project target population The age and gender of a child under the age 18 must not be used as a basis for denying any family's admission to project receives funds under this part (24CFR§578.93)	Letter of Intent Agency Policies		Policy received = 1 pt Policy not received = 0 pts
28. Discrimination Policy	Measures whether the project does not discriminate for project entry.	Letter of Intent Agency Policies		Policy received = 1 pt Policy not received = 0 pts
29. Continuum of Care Participation	Measures whether the agency participates as a CoC member in good standing. As required in the Board of Governance Charter for the CoC, each agency must have a designated representative who is required to attend fifty percent plus one (50% + 1) CoC meetings per year.	CoC Attendance Records		Met the minimum requirement = 1 pt Did not meet the minimum requirement = 0 pts

Total Possible Score: 100 points

Applicant Experience: 10 points

Project Design: 20 points

System Compliance: 20 points

Fiscal Management: 30 points

HMIS or Data Compliance: 12 points

HUD-CoC Priorities and Requirements: 2 points

HEARTH Act Compliance: 6 points

Total Project Score: _____

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