

**Emergency Food and Shelter Program**  
**Local Board Meeting**  
**Special Meeting Agenda**  
**Wednesday, September 4, 2019**  
**9:00 a.m. - 11:00 a.m.**  
**DPSS, Staff Development**  
**22690 Cactus Ave., Moreno Valley, CA 92553, Room 223**

Chairperson: **Belinda Marquez, Catholic Charities**  
Vice Chairperson: **Michelle Davis, City of Riverside**

**\*Motion Required**

**1. Call to Order:** Welcome & Introductions – Roll Call

**2. Approval of Minutes**

a. June 25, 2019\*

***Motion: Approve the minutes of previous meeting***

**3. Public Comment**

*Members of the public are encouraged to address the Local Board. Anyone who wishes to speak must submit a request form to the DPSS staff by 8:55 a.m. Each speaker should begin by identifying themselves for the record and is allowed three minutes.*

**4. Old Business**

a. HMIS Project Set-Up

**5. New Business**

a. Election of New Board Members\*

***Motion: Approve Donna Dahl, Council of Churches***

***Motion: Approve Alicia Diaz, Corona-Norco United Way***

b. EFSP Supplemental Appropriations for Humanitarian Assistance Application

**Background:** The Emergency Supplemental Appropriations for Humanitarian Assistance and Security at the Southern Border Act was signed into law on July 1, 2019. The Act provides humanitarian aid to the southern border, including \$30 million for the Federal Emergency Management Agency's (FEMA) Emergency Food and Shelter Program (EFSP). The \$30 million funding is to assist local communities that have been helping a significant influx of southern border migrants released from Department of Homeland Security (DHS) custody. Specifically, funds shall be used to reimburse eligible nonprofit and government agencies that have expended funds on or after January 1, 2019 through June 30, 2019.

**ELIGIBLE EXPENDITURES:** Priority shall be given to food and shelter expenditures made to provide direct services for southern border migrants released from DHS custody. Eligible expenditures include the items listed below:

**Primary expenses:**

- Food (congregate meals or food pantry services)
- Shelter/Lodging (expenses related to mass shelter or hotel/motel nights of stay)
- New purchases needed for sheltering or feeding services (purchase of cots, linens, equipment, contracted security, etc.)

- Other supportive services provided directly to clients (toiletries, diapers, feminine hygiene products, undergarments, etc.)

**Secondary expenses:**

- Other Supportive Services (toiletries, diapers, feminine hygiene products, etc.)
- Transportation costs (local transport of migrants to food, shelter, and other local services)

The EFSP Local Board is required to review all applications received to ensure the agencies meet the criteria to receive a reimbursement for services provided. After the review process is completed, Local Boards shall rank the applications according to greatest need and submit their recommendations to the State Set-Aside (SSA) Agency for further review. The deadline to submit the applications to EFSP is September 6, 2019.

- i. Review and discussion of applications submitted
- ii. Ranking of applications

***Motion: Approve the applications for submission with their corresponding ranking.***

**6. Next Meeting:**

- November 13, 2019: 9 a.m. - 11 a.m.  
 DPSS Staff Development Office: 22690 Cactus Avenue, Moreno Valley, CA 92553
  - Call for Agenda items

**7. Announcements**

**8. Adjournment**

**EFSP Local Board Meeting - Teleconference  
September 4, 2019**

**The following EFSP Local Board members have confirmed they will call in to the meeting from the locations indicated:**

**Board Member:**

**Call-in Location:**

**Beaudrea Callahan**

Executive Assistant  
 Riverside County Veterans' Services  
 (951) 955-3041

Riverside County Veterans' Services  
 4360 Orange Street, Riverside, CA 92501

**Susan Larkin**

Grants Administrator  
 Valley Restart Shelter  
 200 E. Menlo Ave, Hemet 92543  
 951-766-7476

Valley Restart Shelter - Navigation Office  
 200 E. Menlo Ave, Hemet 92543